

ENTERPRISE ZONE INTERGOVERNMENTAL AGREEMENT
BETWEEN THE CITY OF CHAMPAIGN AND CHAMPAIGN COUNTY

This Agreement is made this 17th day of December, 1985, by and between the City and the County.

WHEREAS, the City of Champaign (hereinafter referred to as "City") and Champaign County (hereinafter referred to as "County") have adopted ordinances establishing an Enterprise Zone (hereinafter collectively referred to as "the Ordinance") including portions of both the City of Champaign and Champaign County;

WHEREAS, this Ordinance is part of an application to the State of Illinois Department of Commerce and Community Affairs (hereinafter referred to as "the Department") for designation of an Enterprise Zone under the provisions of the Illinois Enterprise Zone Act (hereinafter referred to as "Act"); and

WHEREAS, the City and the County desire to operate an Enterprise Zone in an efficient and effective manner in keeping with the terms of the Act and rules and regulations promulgated by the Department for the operation of an Enterprise Zone.

NOW, THEREFORE, in consideration of the foregoing premises and the mutual promises hereinafter recited, the City and the County agree that the following terms shall govern the operation and management of the Enterprise Zone.

Section 1. Enterprise Zone Board.

a. Duties. An Enterprise Zone Board (hereinafter referred to as "Zone Board") shall be created to perform the following duties with respect to the Enterprise Zone (hereinafter referred to as "Zone"):

1. Implement monitor and update established goals and objectives;
2. Establish procedures for the operation and management of the Zone, including appeals processes, and recommend and advise on policies for the operation and management of the Zone and the administration and enforcement of the Ordinance.
3. Recommend an annual program and operating budget for the administration of the Zone and forward same to the City Council and the County Board for consideration and inclusion in their respective budgets;
4. Make recommendations to the City Council and County Board with respect to approval of Designated Zone Organizations and their projects;
5. Periodically inform the City Council and County Board of Zone activities, policies and procedures;
6. Review all annual and quarterly reports required for submission to the State of Illinois;
7. Receive and hear appeals of decisions or determinations of the Zone Administrator or Deputy Zone Administrator and make recommendations thereon, in accordance with the procedures of the Zone Board and the Zone Ordinance, and forward such recommendations to the City Council, if the appeal is from a decision or determination of the Zone Administrator, or to the County Board, if the appeal is from a decision or determination of the Deputy Zone Administrator;
8. Perform such other functions and duties as may be agreed to by the City Council and the County Board by amendment to this Agreement.

b. Membership. The Zone Board shall be comprised of the following seven (7) members:

1. Mayor, City of Champaign
2. Chairman, Champaign County Board
3. Champaign City Council Member
4. Champaign County Board Member
5. Representative, Area-Wide Economic Development Corporation

6. Representative, Major Taxing District (Champaign Park District or the Champaign School District Unit 4)

7. Representative, Champaign Chamber of Commerce

c. Terms of Appointment. The terms of appointment for Zone Board members shall be as follows:

1. The Mayor and County Board Chairman shall serve during their respective terms of office.
2. The Mayor, with the approval of the City Council, shall appoint a City Council member to serve a term ending August 31, 1988 or the expiration of the member's term of office, if earlier. Successor terms shall be of two (2) years, beginning September 1, 1988, and appointed in the same manner.
3. The County Board Chairman, with the approval of the County Board, shall appoint a County Board member to serve a term ending August 31, 1988 or the expiration of the member's term of office, if earlier. Successor terms shall be of two (2) years, beginning September 1, 1988, and appointed in the same manner.
4. The Area-Wide Economic Development Corporation and the Chamber of Commerce shall nominate one (1) individual each to the Mayor and County Board Chairman who shall jointly appoint representatives from the Corporation and the Chamber, respectively, to serve a term ending August 31, 1988. Successor terms shall be of two (2) years, beginning September 1, 1988, and appointed in the same manner.
5. The Park Board and School Board shall alternately nominate an individual to the Mayor and County Board Chairman who shall jointly appoint a representative to serve a term ending August 31, 1987. Successor terms shall be of one (1) year, beginning September 1, 1987, and appointed in the same manner. The School Board shall be the first to nominate.
6. Each appointed Zone Board member shall continue to serve until a successor has been appointed. An appointment shall be made to fill a vacancy for the remainder of a term.

d. Officers; Procedures.

1. The Mayor and County Board Chairman shall serve alternate one (1) year terms as Chair and Vice Chair. The Mayor shall serve as the original Chair for a term which shall

begin with State designation of the Zone and shall terminate on August 31, 1987. Thereafter, terms shall begin on September 1 and end on August 31.

2. The Zone Administrator shall act as Secretary to the Zone with assistance from the Deputy Zone Administrator. The Secretary shall prepare agenda, minutes, handle correspondence and maintain the records of the Zone Board.
 3. A quorum for any meeting shall consist of four (4) members.
 4. Any action taken by the Zone Board shall require an affirmative vote of at least four (4) members of the Board.
 5. The Zone Board may adopt additional procedures for the conduct of meetings as it finds desirable or necessary.
- e. Compensation. Zone Board members shall serve without compensation.
- f. Staff. The Zone Administrator and Deputy Zone Administrator shall serve as staff to the Zone Board.

Section 2. Enterprise Zone Administrator; Deputy Zone Administrator.

a. Zone Administrator. The City Manager of the City of Champaign, or his or her designated employee of the City, shall be the Zone Administrator.

b. Deputy Zone Administrator. The Executive Director of the Champaign County Regional Planning Commission, or his or her designated employee of said Regional Planning Commission, shall be the Deputy Zone Administrator.

c. The duties and responsibilities of the Zone Administrator and the Deputy Zone Administrator shall be as follows:

1. Administration; Project Eligibility. The Zone Administrator shall administer and enforce the Ordinance, and operate and manage the Zone, to the extent that the Ordinance and the Zone include properties located within the City of Champaign. The Deputy Zone Administrator shall administer and enforce the Ordinance, and operate and manage the Zone, to the extent that the Ordinance and the Zone include properties located outside the City. All appeals from any decision or determination of the Zone Administrator or Deputy Zone Administrator shall be taken to the Zone Board in accordance with the procedures of the Zone Board and the Zone Ordinance.
2. Records. The Zone Administrator and Deputy Zone Administrator shall maintain records associated with Zone activities and projects located within their respective jurisdictions and necessary to the preparation of reports required by the State of Illinois and the Zone Board.
3. Report Preparation. The Zone Administrator, assisted by the Deputy Zone Administrator, will prepare all reports required by the State of Illinois.
4. Budget Preparation. The Zone Administrator and the Deputy Zone Administrator shall jointly prepare and propose an annual operating budget for the administration of the Zone, and such budget shall indicate the share of the budgeted amount recommended to be paid by the City and the share recommended to be paid by the County. The Zone Board shall review the proposed budget and recommend a budget to the City Council and the County Board for consideration and inclusion in their respective budgets. Amendments to the budget shall be prepared and approved in the same manner.
5. Secretary to the Zone Board. The Zone Administrator shall act as Secretary to the Zone Board with assistance from the Deputy Zone Administrator
6. Staff to the Zone Board. The Zone Administrator and Deputy Zone Administrator shall serve as staff to the Zone Board.

Section 3. Cost of Zone Management and Operation.

- a. Staff salaries and fringe benefits of the Zone Administrator and Deputy Zone Administrator shall be the responsibility of the City of Champaign and Champaign County, respectively.

b. Operating expenses for the administration of the Zone may include, but are not limited to:

1. Expenses related to promoting the Zone, e.g. brochure production and dissemination, television and newspaper advertising, workshops and presentations.
2. Clerical, copying, printing, postage and minor equipment expenses associated with Zone Board meetings, activities of the Zone Board and reporting to the State of Illinois.
3. Consulting services for the establishment of administrative and operating procedures, marketing programs, modification to Zone boundaries or incentives, initiation of Designated Zone Organizations and projects, or other activities as directed by the Zone Board.

c. Operating expenses shall be shared by the City and the County.

This Agreement is made as of the year and day first above written.

CITY

COUNTY

By: _____
Mayor

By: John Wallace Rayburn
Board Chair

Attest: _____
Acting City Clerk

Attest: James D. King

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CITY

COUNTY

By: Robert M. Dodd
Mayor

By: _____
Board Chair

Attest: Kathy Plouty
Acting City Clerk

Attest: _____